



CITY ARTS INVESTMENT FUND

2023 GRANT APPLICATION – RESPONSE TO INQUIRIES // Revised 1.20.23

Administrator Contact

Rapid City Arts Council
Email: aif@thedahl.org
Phone: 605.394.1785

Important Dates

Inquiries Deadline: 5:00PM MST, January 17, 2023, must be submitted in writing (instructions in "Inquiries" section below)

Responses to Inquiries: PDF of written inquiries received and the responses will be available for download at rapidcityartscouncil.org/rcaif starting January 21, 2023

Submission Deadline: 11:59PM MST, February 7, 2023
(Late applications will not be considered)

Award Notification: February 28, 2023

Final Report: Due 11:59PM, October 15, 2023

Acceptable Submittal Methods

Email submittal to aif@thedahl.org, Subject: "2023 AIF Application - Organization Name"

Mail Postmarked by the submittal deadline and addressed to: Rapid City Arts Council, 713 7th St, Rapid City, SD 57701, ENC: AIF Application

In Person Delivered in a sealed envelope labeled "RCAC/AIF Application" to RCAC staff at Dahl Arts Center, 713 7th St, Rapid City, SD

Late or incomplete applications will not be considered.

Guidelines, eligibility, application form and additional information available at:
rapidcityartscouncil.org/rcaif

I. Inquiries Process

- 1. Submit an inquiry:** Prospective applicants are strongly encouraged to submit inquiries regarding this grant in writing to aif@thedahl.org. Inquiries must be delivered by 5:00PM MST, January 17, 2023. Only inquiries received in writing to aif@thedahl.org will receive a response. Do not contact any RCAC staff by telephone with any questions or comments pertaining to this grant.
- 2. Responses to inquiries:** RCAC will publish all timely received written inquiries and responses to those inquiries in an addendum available for download at rapidcityartscouncil.org/rcaif by close of business on January 21, 2023.

II. Response to Inquiries Received as of January 17, 5:00PM MT

Do we need to submit a letter of interest to apply for funding?

Letters of inquiry/interest are not required.

Do we need to submit an inquiry for our application to be considered?

No. An inquiry is not required. The inquiries process is a way for our committee to answer question about the application or process in a way that supports all interested parties. Submitting an inquiry will not affect eligibility or any funding decision.

I was curious on how specific the budget needs to be?

The project budget must include: (1) the total amount of the organization's operating budget, and (2) a specific operating budget for the programming you are seeking to fund in 2023.

Additional guidance:

- The operating budget must include sections for proposed income and expenses.
- Each section should be broken down into categories based on the specific program. Examples of expense categories: Administrative and Artistic Personnel, Venue Rental, Travel, Marketing. Examples of income categories: Admissions, Contract Revenue, and Cash Support (Corporate, Foundation, Government, Individual Donors).
- Please total each section.
- Do not include any activities listed under the "Funding Restrictions" section of the Application Guidelines.

Applicants may use their own budget form.

I'm reaching out as an individual without a non-profit affiliation. Do I need to be already approved as a nonprofit to apply for grant funds?

At this time, funds may only be distributed to nonprofit, tax-exempt 501(c)(3), U.S. organizations. We welcome applications from individuals or organizations that have a fiscal sponsorship to satisfy this requirement. To learn more about fiscal sponsorship, please visit: www.councilofnonprofits.org/tools-resources/fiscal-sponsorship-nonprofits

How is the \$30,000 budget increase being distributed? Do we need to apply if we are one of the five organizations funded by ordinance?

The city will be distributing payments related to the \$30,000 budget increase directly to designated recipients.

YES, an application is required to receive any amount under the \$100,000 annual fund.