



CITY ARTS INVESTMENT FUND

2023 GRANT APPLICATION FORM // Revised 12.19.22

Administrator Contact

Rapid City Arts Council (RCAC)
Email: aif@thedahl.org
Phone: 605.394.1785

Important Dates

Inquiries Deadline: 5:00PM MST, January 17, 2023, must submit inquiry in writing (instructions in "Inquiries" section below)

Responses to Inquiries: On January 21, 2023, a PDF of written inquiries received and the responses will be available for download at www.rapidcityartscouncil.org/rcaif

Application Submittal Deadline:

11:59PM MST, February 7, 2023

Award Notification: February 28, 2023

Final Report: Due October 15, 2023

Guidelines, eligibility, application form and additional information available at:
rapidcityartscouncil.org/rcaif

Acceptable Submittal Methods

Email to aif@thedahl.org, Subject "2023 AIF Application - Organization Name"

Mail Postmarked by the submittal deadline and addressed to: Rapid City Arts Council, 713 7th St, Rapid City, SD 57701, ENC: AIF Application

In Person Delivered in a sealed envelope labeled "RCAC/AIF Application" to RCAC staff at Dahl Arts Center, 713 7th St, Rapid City, SD

Late or incomplete applications will not be considered.

Application Instructions: Complete the form in the outline and format provided in this Application Form. RCAC will only consider applications that conform to the outline, including word counts as stated.

Submittal Instructions: Deliver completed application form and required attachments to RCAC by 11:59 PM MST, Tuesday, February 7, 2023. Use one of the "Acceptable Submittable Methods" listed on Application Form (page 1). **Late or incomplete applications will not be considered.** Email confirming delivery will be sent within one (1) business day.

Inquiries: Submit an inquiry: Prospective applicants are encouraged to submit inquiries regarding this grant in writing to aif@thedahl.org. Inquiries must be delivered by 5:00PM, January 23, 2023. Only inquiries received in writing to aif@thedahl.org will receive a response. Do not contact any RCAC staff by telephone with any questions or comments pertaining to this grant. RCAC will publish all timely received written inquiries and responses to those inquiries in an addendum available for download at rapidcityartscouncil.org/rcaif by 5:00PM, January 21, 2023.

1. Organization Information

Legal Name of Organization:

“Doing Business As”/DBA, if applicable:

Federal Tax Identification Number/EIN:

Contact Person:

Phone:

Email:

Mailing Address:

Physical Address, if different from mailing address:

2. Mission and Purpose

a. Mission Statement:

b. Purpose/Vision Statement (200 words max)

3. Budget

a. 2022 Total Operating Budget: \$

b. 2023 Operating Budget: \$

4. Proposed Project/Program

Describe the project/program for which you are requesting funds. Include brief historical information. (500 words max)

5. Grant Request

Amount Requested: * \$

*Grant award may not exceed 25% of total operating budget.**

*Does not apply to organizations with existing funding designation, i.e., Black Hills Symphony Orchestra, Dakota Choral Union, Minnibus Historical Assoc & Pioneer Museum, Rapid City Municipal Band, Rapid City Ranger Band. Funding levels for the listed organizations are based on previous funding levels, plus any budget increase approved by City Council.

6. Description of Audience

- a. Describe the audience you propose to engage with your project/program, including estimated size, geographic reach, and any relevant socio-economic demographics. (150 words max)

- b. Where possible, indicate [X] communities of interest representing more than 10% of the audience you plan to engage with your proposed project/program
 - [] Youth (Under age 18)
 - [] Seniors (Over age 65)
 - [] Native/Indigenous Persons
 - [] Persons with a disability
 - [] Persons affected by poverty (total income below U.S. Census poverty threshold for Pennington County)
 - [] Military service/family members

7. List how you propose to meet the following credit requirement:

“Grantees must credit and clearly acknowledge support from the City of Rapid City and the Rapid City Arts Council (RCAC) in promotional materials and programs related to the award, including websites, social media, and publications. The following statement must appear in credit: *“This project is partially funded by the City of Rapid City through the Arts Investment Fund through the Rapid City Arts Council.”* Failure to credit this support will jeopardize continued funding and future eligibility.”

(100 words max)

STOP: Complete the next question, “Past Funding Activity,” only if you were a grantee in the past three years (2020, 2021, 2022). Provide only information and details related to the most recent grant project/program. If you are not a recent grantee, skip to the Question 9.

8. Past Funding Activity / Past Grantees Only

- a. Title, grant period, and brief description of the most recent program funded through this grant. (50 words or less)

- b. List all funded activities/events (list each performance, class, event separately):
- c. Engagement (numerical estimates)
 - i. Total number of adults engaged by project/program:
 - ii. Total number of youths engaged by project/program:
 - iii. Total number of artists engaged in providing art or professional services for the project/program:
- b. Describe engagement of communities of interest, e.g., Youth (under age 18), Seniors (over age 65), Native/Indigenous persons, persons with a disability, persons persistently affected by poverty (total income below county poverty threshold), military service/family members.
- d. Explain the ways in which you feel that your project/program was a success in 2022 and/or how your project could have been more successful. (150 words max)
- e. List all funded activities held within City of Rapid City limits:
- f. List any partner organizations that contributed to the value of the project/program:
- g. Explain how the City of Rapid City and RCAC were credited for the support of your project/program. Attach any examples with your application.

9. Attachments

Provide the following attachments:

- 1. Project/program budget, including income and expense details
- 2. List of current officers and board members
- 3. Most recent audited financial statements or IRS 990 form
- 4. IRS 501(c)(3) determination letter (new applicants only)
- 5. Credit examples, if applicable (see item 8g of this form)

10. Certification

The submitter certifies that the information contained in this application and all its supporting documents are true and correct to the best of their knowledge.

Name of Submitter:

Title:

Signature _____

Date: